



The Federation of Riders Schools

Riders Infant and Junior Schools

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Website: www.ridersschools.co.uk

Head of Infant School: Lara Jelliff

Head of Junior School: Kati Dawkins

School Business Manager: Emma Wilkins

Dear Parents and Carers,

6 September 2019

We should like to welcome you back to Riders Infant and Junior Schools and hope you all had an enjoyable Summer Break.

It was a real pleasure for both of us to be able to greet many of you and your children as you arrived in school today and we look forward to sharing with you all our exciting plans for the year ahead.

Over the Summer we have taken the time to review our site security and with the safety and well-being of all our Riders community in mind, we have made some adjustments, some of which you may already be aware of.

Breakfast Club:

Children may be brought on to site for this club from 7.30am. Entrance to the site for this club will now be via the front gates only.

The breakfast club entrance is now via the front of the hall. Please ring the doorbell and a member of the breakfast club team will come to greet you and sign your child in.

Entrance to the site at the start of the school day:

The infant gate and back gate will be unlocked from 8.30am but children should remain supervised by you until the start of the school day. Infant School children will be able to come into school via their classroom doors between 8.45am and 9.00am.

Junior school children will line up in their classes on the playground at 8.50am and be taken into class by their teacher.

After 9.00am all gates apart from those at the main entrance will be locked. Children arriving or leaving the site from 9.00am will need to do so via the main entrance.

At the end of the school day the infant and back gates will be unlocked from 2.50pm. Riders Infant School children should be collected at 3.00pm from their classrooms. Riders Junior School children will be collected from the Junior School playground.

Should there be an occasion when you are running late, please do let us know. Your child will remain with their class teacher until 3.10pm but will then be taken to the front office, where they will need to be signed out by you.

From 3.30pm entrance and exit from the site will be via the front entrance only.

Thank you for supporting us in working to ensure the safety of all our children and adults.

Please do not hesitate to contact us if you have any further queries about any of these details or indeed anything else you would like to come and discuss as we are committed to achieving the best in all we do with every one of our children.

Yours sincerely
Lara Jelliff
Acting Headteacher
Riders Infant School

Kati Dawkins
Acting Headteacher
Riders Junior School

